

## Let's get started with Isabel OfficeSign 5.0

If you are already an Isabel customer, you may download Isabel OfficeSign 5.0 free of charge at the web site [www.isabel.be/officesign/](http://www.isabel.be/officesign/).

Please check first that you meet the [technical requirements specified in the Isabel OfficeSign 5.0 User's Guide](http://www.isabel.be/officesign/en/support/guide.html) (www.isabel.be/officesign/en/support/guide.html). Then follow the procedure described here under:

### A. Downloading and installing the component

1. Surf to [www.isabel.be/officesign/](http://www.isabel.be/officesign/) and select your preferred navigation language.
2. Select "**Download & Register**" in the right menu.
3. Fill in the form and click on the "*Download OfficeSign 5.0*" button.
4. The *File Download* window will pop up and ask you whether you want to save the program to disk, or run it from its current location. Make sure the "*Open*" option is selected, and click the "**OK**" button. The installation starts then automatically. Please use the default values during the installation process.
5. Once the download and the installation are completed, do not forget to click on the "**Register now**" button right below the window and follow the instructions.
6. Select "*Test your signature*" as final validation.

You are now ready to access all eGovernment services like INTERVAT, FinProf, NCTS, FINELTS, the portal of the Social Security for DIMONA and DmfA and the application of the National Bank in Belgium (Filing annual accounts through the Internet).

If you need technical assistance for the installation and use of Isabel OfficeSign 5.0, please refer to the User's Manual and the FAQ available in the *Support* section on [www.isabel.be/officesign/](http://www.isabel.be/officesign/).

### B. Using eGovernment applications

- INTERVAT, FINPROF, NCTS, FINELTS: go to [www.minfin.fgov.be](http://www.minfin.fgov.be) and make your choice under "e-services".
- DmfA, Dimona, DRS, DmfAPPL and others electronic returns are available on the portal site of the Social Security: [www.socialsecurity.be](http://www.socialsecurity.be).
- Filing annual accounts through the Internet via the website of the Central Balance Sheet Office: [www.centraledesbilans.be](http://www.centraledesbilans.be).

If you have questions and/or want more information about the Isabel OfficeSign 5.0, please visit the *Support* section at the web site [www.isabel.be/officesign/](http://www.isabel.be/officesign/).

Sincerely yours,

The Isabel Team