

Request for adding an account to or removing an account from your subscription (one form per user)

ISA/ADELACCOUNT0708-E
Please fax this form back to (+32) (0)2 545 17 19

Faxing this document back to Isabel means that the bank specified in Item I will remove or add an account. In other words, when the bank has removed an account, you will no longer receive any statement for that account nor will you be able to execute payments from that account with your Isabel software. When the bank has added an account, you will receive additional Account Info in your Isabel Inbox and you will be able to work with an additional account.

I. Data relating to users who are authorized to work with the account in Isabel.

Name of your company:	
<input style="width: 100%; height: 20px;" type="text"/>	
Account number to be added to or removed from the subscription:	
<input style="width: 100%; height: 20px;" type="text"/>	
Bank holding the account:	
<input style="width: 100%; height: 20px;" type="text"/>	
Subject of the request:	
<input type="checkbox"/> Receiving bank statements for this account <input type="checkbox"/> Running payments from this account	<input type="checkbox"/> Running payments and receiving bank statements for this account <input type="checkbox"/> Cancel this user account.
User ID	
User ID: 500- <input style="width: 100%; height: 20px;" type="text"/>	Name of the user associated to the User ID: <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/>
<i>In CAPITAL please.</i>	

II. Data relating to the person who legally represents the company

Name of the representative:
<input style="width: 100%; height: 20px;" type="text"/>
User ID of the representative (if applicable):
500- <input style="width: 100%; height: 20px;" type="text"/>
E-mail address to be used to sending acknowledgement of receipt of the form:
<input style="width: 100%; height: 20px;" type="text"/>
Date: <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/> / <input style="width: 40px;" type="text"/>
The above mentioned representative hereby declares to be responsible for the request to add or remove the account specified in Item 1.
Signature:
<i>In CAPITAL please</i>

After receiving your duly completed and signed form for adding or removing an account (ref. **ISA-ADELACCOUNT0708-E**), Isabel will send you an acknowledgement. Isabel will immediately forward this acknowledgement to the concerned bank to update your subscription accordingly. Isabel transfers the responsibility for dealing with this type of request to the bank. We remind you that it is the bank's responsibility to enter data of the Isabel users in the system.
 For additional info, you can contact our Help Desk every working day, between 8 AM and 6 PM (CET) on 02 - 404 03 04.